

MEETING	DATE	<u>July 21, 2026</u>	Time	<u>6:30 p.m.</u>
PLANNING & ZONING MEETING	DATE	<u> </u>	Time	<u> </u>
WORKSHOP		<u> </u>	TIME	<u> </u>
PLACE OF MEETING	RIDGETOP CITY HALL			

Citizens may address the board in-person and citizen comments are limited to three (3) minutes in length. If the citizen speaker has any documents or papers, he/she desires to share with the Board, he/she must provide a copy to the City Recorder three business days prior to the meeting. Please see Resolution 23-12 for guidelines for citizen comments.

ON THE AGENDA OF THE ABOVE DATE: See Attached Agenda.

City of Ridgetop Board of Mayor and Aldermen

Agenda for Meeting of July 21, 2026 6:30 p.m.

Item 1) Meeting called to order

Item 2) Invocation & Pledge

Item 3) Roll Call

Item 4) Read and Approval of Minutes – Regular City Meeting –June 16, 2026 6:30 p.m.

Item 5) Citizens Comments

Item 6) Commissioner Reports

- a) Finance and Administration-Mayor Shaw
- b) Public Works and Streets-Mayor Shaw
- c) Parks and Recreation-Vice Mayor Gilmore
- d) Planning and Zoning and Code Administration-Alderman Senft
- e) Community and Economic Development-Alderman Martin
- f) Utilities-Mayor Shaw
- g) Fire and Police-Alderman Gregory

Item 7) Business Reports

- a) City Recorder
- b) Attorney

Item 8) Mayor's Comments

Item 9) Old Business

Item 10) New Business

- a) Recognize Ken Parson
- b) Recognize all military and emergency service members
- c) Report from Robertson County Sheriff
- d) Consideration of approval of Robertson County Memorandum of Understanding (MOU) 2027-2028
- e) Actuarial Valuation Report from Tennessee Consolidated Retirement Systems (TCRS)
- f) Resignation of Joseph Dean
- g) Bid approval of Sewer Chemical Vendor
- h) Discuss Gas Rate Increase
- i) Discuss Charter Changes
- j) Information on grants for Tornado Warning Alarms
- k) Resolution 26-06, A Resolution to provide administrative services for the Public Parks and Recreation Grant for the 2026 Recreational Trails Program Funds (Trailhead) (LPRF)

- l) Resolution 26-07, A Resolution to provide engineering services for the Public Parks and Recreation Grant for the 2026 Recreational Trails Program Funds (Trailhead) (LPRF)
- m) Resolution 26-08, A Resolution amending job descriptions for Firefighters and Volunteer Firefighters
- n) Appoint Zoning Appeals Board Member

Item 11) Close Meeting

City Meeting Of June 9, 2026

Mayor Shaw called the meeting of the Mayor and Board of Alderman to order at 6:30 p.m., Tuesday, June 9, 2026. The meeting was held at City Hall.

Invocation

Bro Dan Russell offered invocation. Mayor Shaw led the pledge of allegiance.

Roll Call

Present: Mayor Shaw, Alderman Gregory, Vice Mayor Gilmore, Alderman Senft, Kelly Rider, City Recorder, Attorney Russell Freeman

Absent: Alderman Martin

Approval of Minutes

The minutes of May 19, 2026, 6:30 p.m. meeting were presented for approval or corrections.

Motion made by: Alderman Senft

Second: Alderman Gregory

Voting Aye: All

Voting No: None

Motion Carried.

Citizens Comments

No Comment

Commissioners & Department Reports

Finance and Administration:

Mayor Shaw stated we will be submitting finalized budget by end of month.

Public Works and Streets:

Mayor Shaw reported that Upper Highland Ave and Pioneer Park were both paved this month.

Parks and Recreation:

Vice Mayor Gilmore reported Greenridge Touch a Truck event last weekend went well. Vice Mayor Gilmore stated he had been told by several that they enjoyed the event and he would let Mitzi know it was appreciated.

Vice Mayor Gilmore reported he met with Cumberland Connect today at Ridgetop Station Park. There is now Wi-Fi at the park.

Vice Mayor Gilmore reported he also met with an electrician today at Ridgetop Station Park. A new light was installed at the flagpole and the light on the porch is working again. He stated the bad news is that the house needs two new panel boxes.

Vice Mayor Gilmore stated the pickle ball court still needs to be sealed and the park board discussed a sidewalk should be installed to the court. Normally a 4-foot sidewalk would be installed however the board discussed a 6-foot walkway and using it as a shuffle ball court.

Vice Mayor Gilmore thanked Stephanie Senft for going above and beyond helping put the July 3rd event together. He stated the event is still in need of volunteers and asked that you share the word.

Vice Mayor Gilmore reported the caboose has been painted however it still needs the decal. It will probably be next fiscal year before the decal is installed.

Planning and Zoning and Codes Administration:

Alderman Senft reported 4 permits were issued last month.

Alderman Senft stated the planning and zoning board met for the first time this year on May 28, 2026. Alderman Senft reported the board elected officers with William Johnson as Chairman, Sam Rider as Vice Chairman, Sean Trent as Secretary.

Community and Economic Development:

No Report.

Utilities:

Mayor Shaw reported Brian Dean is in class this week. He was unable to prepare a report.

Fire and Police:

Alderman Gregory reported a total of 35 calls this month. There were 22 calls inside the city limits, 13 calls outside city limits and 3 mutual aid calls.

Business Reports:

City Recorder:

No Report.

Attorney Freeman:

Attorney Freeman stated he would be adding his item for report to the end of agenda for council to discuss.

Mayor Comments:

No Report

Old Business:

*Ordinance 2026-103, An Ordinance of the City of Ridgetop, Tennessee, Adopting the Annual Budget (and Tax Rate) for the Fiscal Year Beginning July 1, 2026 through June 30, 2027
(PUBLIC HEARING) (2nd Reading)*

Mayor Shaw made the motion to close the meeting for public hearing and open the public hearing. Alderman Senft seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Mayor Shaw made the motion to close the public hearing to reopen regular meeting. Vice Mayor Gilmore seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Kelly Rider stated a 5% employee pay increase is included in the budget.

Alderman Senft made the motion to accept Ordinance 2026-103, An Ordinance of the City of Ridgetop, Tennessee, Adopting the Annual Budget (and Tax Rate) for the Fiscal Year Beginning July 1, 2026 through June 30, 2027. Vice Mayor Gilmore seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Ordinance 2026-104, An Ordinance of the City of Ridgetop, Tennessee, Amending Budget Ordinance No. 2025-104 for Fiscal Year Beginning July 1, 2025 and Ending June 30, 2026

Alderman Gregory made the motion to accept Ordinance 2026-104, An Ordinance of the City of Ridgetop, Tennessee, Amending Budget Ordinance No. 2025-104 for Fiscal Year Beginning July 1, 2025 and Ending June 30, 2026. Alderman Senft seconded.

Voting Aye: All

Voting No: None

Motion Carried.

New Business:

Resolution 26-05, A Resolution Authorizing the execution of an inter-local agreement between the City of Ridgetop, Tennessee and Robertson County, Tennessee and the Emergency Communication District of Robertson County, Tennessee in Reference to the City of Ridgetop's Pro-Rata contribution to the funding of Emergency dispatch by the district for emergency responding personnel and services

Alderman Senft made the motion to authorize Resolution 26-05, A Resolution Authorizing the execution of an inter-local agreement between the City of Ridgetop, Tennessee and Robertson County, Tennessee and the Emergency Communication District of Robertson County, Tennessee in Reference to the City of Ridgetop's Pro-Rata contribution to the funding of Emergency dispatch by the district for emergency responding personnel and services. Alderman Gregory seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Bid Approval of Sewer Chemical Vendor

Alderman Senft made the motion to defer the sewer chemical approval. Alderman Gregory seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Add Bid Approval of Heavy-Duty Battery Rescue Tools

Alderman Gregory made the motion to add bid approval of heavy-duty battery rescue tools to agenda. Alderman Senft seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Bid Approval of Heavy-Duty Battery Rescue Tools

Alderman Gregory made the motion to approve the bid from High Tech Rescue in the amount of 34,620 for heavy-duty battery rescue tools. Alderman Senft seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Add Contractual Offer to L & G Construction

Alderman Senft made the motion to add Contractual offer to L & G Construction for the Shedden Road project.

Alderman Senft made the motion to allow Attorney Freeman to present a settlement to L & G Construction to complete the Shedden Road Project. Alderman Gregory seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Add 1st Annual Service Award to agenda

Vice Mayor Gilmore made the motion to add 1st Annual Service award to agenda. Alderman Gregory.

Voting Aye: All

Voting No: None

Motion Carried.

Vice Mayor Gilmore made the motion to present Ken Parson with a service award for his service to our county and our city at the July 3rd celebration. Alderman Gregory seconded.

Voting Aye: All

Voting No: None

Motion Carried.

There being no further business to come before the board, Vice Mayor Gilmore moved for adjournment. Alderman Gregory seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Mayor Tim Shaw

Kelly Rider, City Recorder



507 South Brown Street
Springfield, Tennessee 37172-2817
Office (615) 384-7971
Fax: (615) 382-1151
www.robertsonsheriff.com

4/27/2026

Re: 2025 RCSO Average Response Times for Ridgetop, TN

The data collected comes from Robertson County Central Dispatch, and represents the average response time in Ridgetop, TN by the Robertson County Sheriff's Office. This data reflects the dates January 1st, 2025 – December 31st, 2025 of calls for service and does not include officer-initiated calls (traffic stops, community policing, and serving warrants). **This data is for average response times for ALL calls for service, and does not differentiate between emergency and non-emergency calls for service. Calls for service are prioritized; therefore, an emergency call for service would have a faster response time than a non-emergency call for service.**

Key

Average Time CFS/Disp = Average time between calls received and dispatched to Deputy.

Average Time Disp/Enroute = Average time between Deputy dispatched, and Deputy enroute to call.

Average Time Enroute/Arrive = Average time between Deputy enroute to call and arriving to call.

Average Time Disp/Arrive = Overall average response time between Deputy dispatched to arriving to call.

Average Time CFS/Disp	Average Time Disp/Enroute	Average Time Enroute/Arrive	Average Time Disp/Arrive
2:05	1:35	6:51	8:26



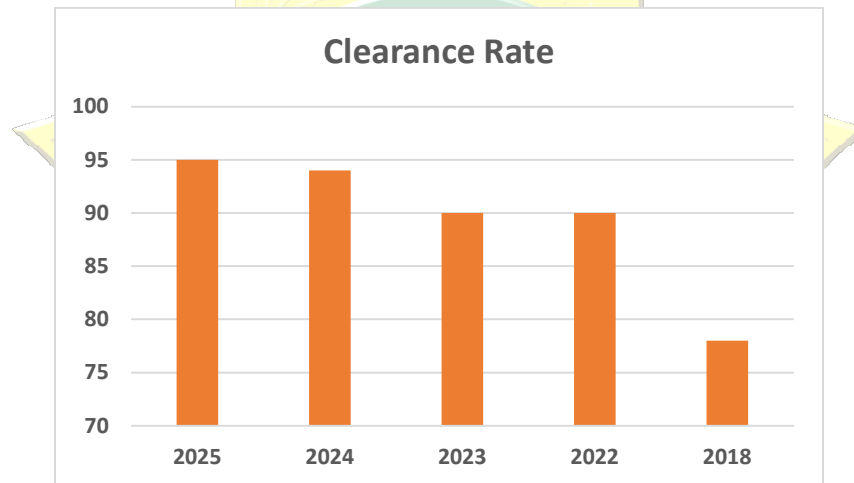
Lt. Nick Roberts
507 South Brown Street
Springfield, TN 37172
(615) 384-1971
Ext. 6190
nroberts@robertsonsheriff.com

Date: 4/27/26

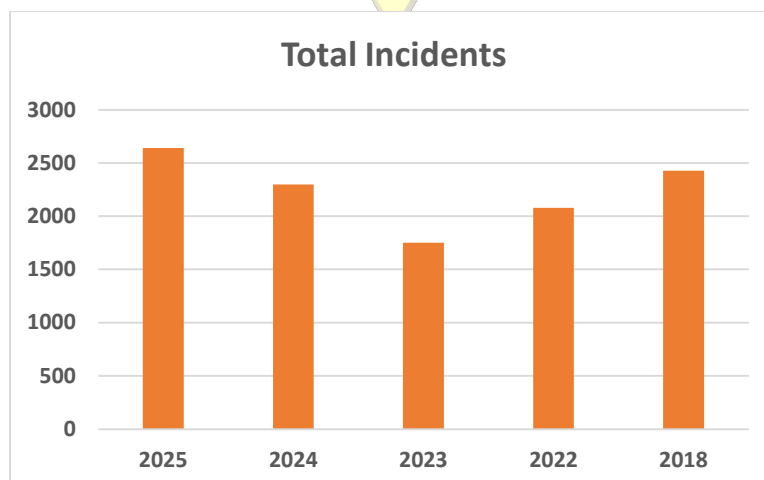
Subject: 2025 Ridgetop Report

This report was completed from data compiled from RMS, MDIS, and CAD. It represents the previous years of law enforcement activity by the Robertson County Sheriff's Office and the last full year (2018) of data available for activity by the Ridgetop Police Department for context.

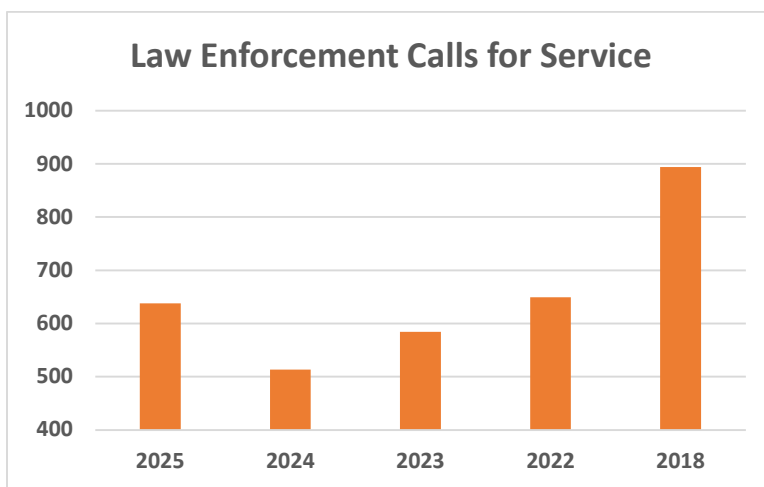
The Robertson County Sheriff's Office had a 95% clearance rate for crimes reported in 2025. This is a 1% increase from 2024.



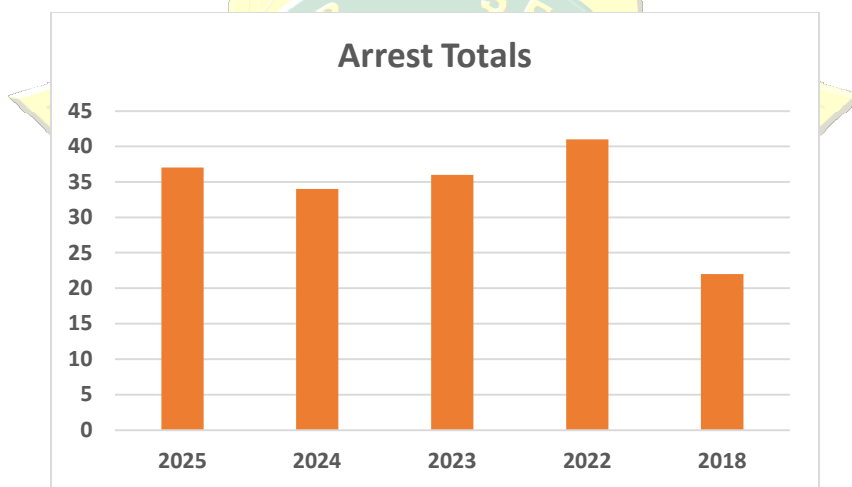
There were 2641 total incidents dispatched by the Robertson County Emergency Communications Center. This represents an increase from 2298 in 2024.



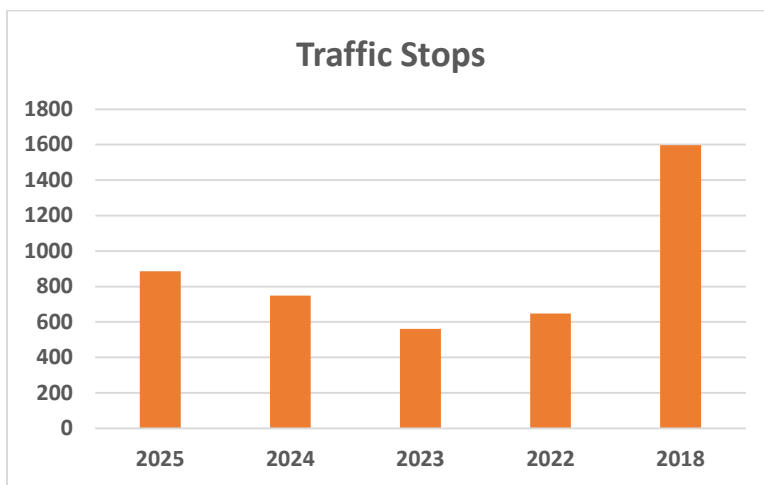
The Robertson County Sheriff's Office responded to 638 calls law enforcement calls for service in Ridgetop City Limits in 2025. This is a 24% increase from 2024.



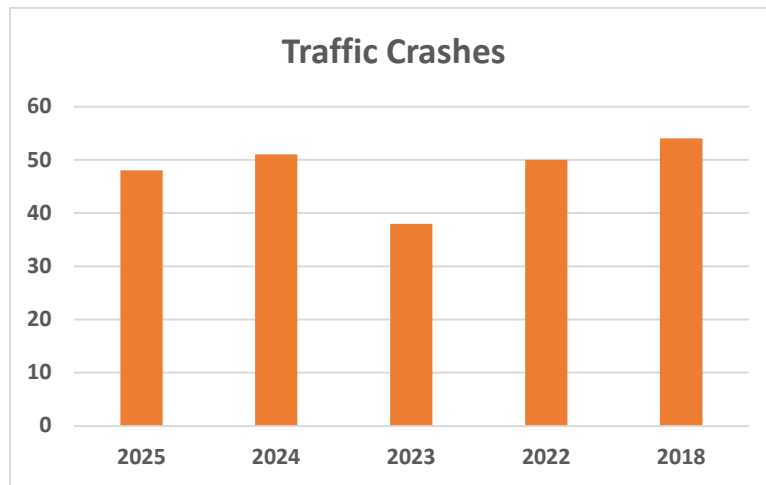
The Robertson County Sheriff's Office made 37 arrests in Ridgetop City Limits. In 2024, the Robertson County Sheriff's Office made 34 arrests.



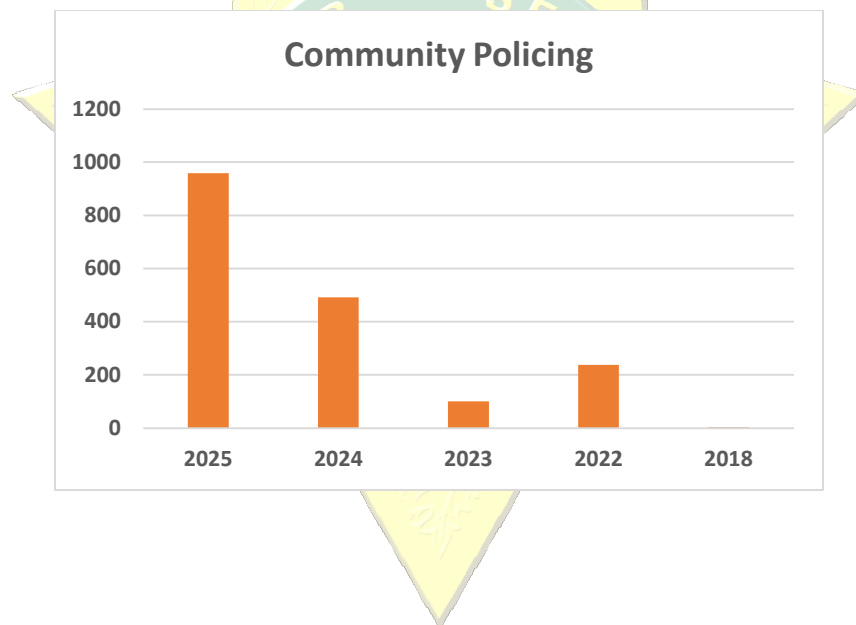
The Robertson County Sheriff's Office conducted 886 traffic stops in 2025 in Ridgetop City Limits. This is an increase of 18% from 2024.



There were 48 crashes reported in 2025 in Ridgetop City Limits. This is a decrease from 51 reported in 2024.



Deputies had 958 calls for community policing in 2025 in Ridgetop City Limits. This represents a massive continued increase every year and an increase of 94.72% from 492 in 2024.



Lt. Nick Roberts

MEMORANDUM OF AGREEMENT

BETWEEN

THE CITY OF RIDGETOP

and

THE ROBERTSON COUNTY SHERIFF'S OFFICE

for

ADDITIONAL LAW ENFORCEMENT SERVICES

This agreement, effective this 1ST day of February 2027, by and between the City of Ridgetop, and the Robertson County Sheriff's Office (hereinafter referred to the "Sheriff").

WITNESSETH:

- A. The City of Ridgetop recognizes the quality of service provided by the Sheriff and intends to expand upon that service by providing budgetary resources to Robertson County; and
- B. The City of Ridgetop and the Sheriff recognize the benefits to the citizens of the City of Ridgetop and Robertson County in working cooperatively to provide resources for additional law enforcement services.
- C. Now, therefore, in consideration of the mutual promises and covenants herein contained, the City of Ridgetop and the Sheriff hereby agree as follows:

ARTICLE I

The City of Ridgetop will provide Robertson County Government with the funds to enable the Sheriff to hire and support two (2) full time Deputy Sheriff's to be assigned to provide additional patrol services within the city limits of Ridgetop.

ARTICLE II

Rights and Duties of the Sheriff

The Sheriff will provide Deputy Sheriff's as follows:

A. Number of Deputy Sheriff's

1. The Sheriff shall assign the equivalent working hours of two (2) full-time regularly employed Deputies.
2. The Sheriff shall assign a Supervisor to oversee the Deputy Sheriff's assigned above.

B. Regular Duty Hours of Deputy Sheriff's

The Sheriff agrees to staff Deputy Sheriff's within the City of Ridgetop on a weekly average up to 80 hours/week. If reasonable available in the Sheriff's judgement, reports for MOU justification will be provided by the Sheriff at the Mayor of Ridgetop's request.

C. Duties of the Patrol Deputy Sheriff's assigned to the City of Ridgetop

1. Deputies are to patrol all city streets, and provide high visibility within the City Limits of Ridgetop located in Robertson County.
2. Deputies will answer Law enforcement related calls for service within the City of Ridgetop located in Robertson County.
3. Deputies will provide Tennessee State Traffic Law Enforcement to include all moving vehicle violations (i.e. speeding, reckless driving, school zone enforcement, traffic control devices, etc.)
4. Deputies will perform other normal duties (i.e. community policing, residential and business checks, detection of criminal activity, etc.)
5. The Sheriff will provide already established Robertson County Sheriff's Office community programs within the City of Ridgetop located in Robertson County.
6. City of Ridgetop understands the Sheriff will enforce State Laws and does not enforce City Ordinances.

ARTICLE III

Rights and Responsibilities of the City of Ridgetop

The City of Ridgetop shall provide the funding for salaries, benefits, equipment, and other related costs for two (2) full time Deputy Sheriffs which are deemed necessary to the performance of the additional requested services.

- A. The City of Ridgetop will provide the Sheriff's Office with office space at the City of Ridgetop's Emergency Services building to include:
 - a. Public Lobby
 - b. Two (2) Offices
 - c. Two (2) Restrooms
 - d. Kitchenette
 - e. Employee common area
- B. Office Space to include the following, paid by the City of Ridgetop:
 - a. Electrical
 - b. Natural Gas
 - c. Water
 - d. Sewer
 - e. Trash Disposal
 - f. Emergency call box on exterior of the building
 - g. Awnings with the Robertson County Sheriff's Office colors and logos approved by the Sheriff.
 - h. Robertson County Sheriff's Office logo on front door of Office Space.
- C. Maintenance of Office Space
 - a. The City of Ridgetop agrees to provide and pay for all major maintenance such as HVAC, sewer, water leaks, roof, electrical, hot water tanks, plumbing, mowing and landscaping, parking lot to include snow or ice removal, flooring repairs and replacement, insurance of building, and other building repairs.

- b. The Sheriff's Office will be responsible for office cleaning, and light bulb replacement, door lock security system, camera security system.

ARTICLE IV

Financing of the MOU

1. Funding for the additional Deputy Sheriff's assigned to the City of Ridgetop will be included in the annual City of Ridgetop's budget, subject to annual approval of the City of Ridgetop's Board of Alderman. Funding will be transferred to Robertson County after the approval of this MOU by October 31st, 2026.
2. The City of Ridgetop agrees to provide Robertson County Government \$202,779.75 for the MOU effective dates February 1st, 2027-January 31st, 2028.
3. For MOU effective dates, transfer of funds from the City of Ridgetop to the Sheriff's Office operating budget shall be approved by the County Commission in the budget approval process.

ARTICLE V

Employment Status of Deputy Sheriff's for MOU

Deputy Sheriff's positions named in this agreement shall remain employees of the Robertson County Sheriff's Office and shall not be employed or managed by the City of Ridgetop. The City of Ridgetop and the Sheriff acknowledge that the Deputy Sheriff's named in this agreement shall remain responsive to the chain of command of the Robertson County Sheriff's Office.

ARTICLE VI

Appointment of Deputy Sheriff's for MOU

- A. The Sheriff or his designee shall hire, train, and assign Deputies to fill positions regarding the MOU.

ARTICLE VII

Termination of Agreement

This agreement may be terminated by either party upon sixty (60) days written notice that any party has failed substantially to perform in accordance with the terms and conditions of this Agreement. This Agreement may be terminated without cause by either party upon ninety (90) days written notice prior to the end date of all approved and funded MOU's. Termination of this Agreement may only be accomplished as provided herein. In the event this Agreement is terminated, compensation will be made to the Sheriff for all services performed by the date of termination. In the event of the termination of this Agreement, future extensions of the MOU will also be terminated and no future annual payments by the City of Ridgetop will be required or expected. Should the Sheriff terminate this MOU without cause, a prorated refund for the remaining months of the MOU will be provided to the City of Ridgetop for services not rendered.

ARTICLE VIII

Good Faith

The City of Ridgetop, the Sheriff, their agents and employees agree to cooperate in good faith in fulfilling the terms of this Agreement. Unforeseen difficulties or questions will be resolved by negotiation between the Mayor of Ridgetop and the Sheriff or their designees.

ARTICLE IX

Modification

This document constitutes the full understanding of the parties and no terms, conditions, understandings or agreement purporting to modify or vary the terms of this document shall be binding unless hereafter made in writing and signed by the party to be charged.

ARTICLE X

Non-Assignment

This agreement, and each and every covenant herein, shall not be capable of assignment unless the express written consent of the City of Ridgetop and the Sheriff is obtained.

ARTICLE XI

Merger

This agreement constitutes a final written expression of all the terms of this Agreement and is a complete and exclusive statement of those terms.

IN WITNESS WHEREFORE, the parties have caused this Agreement to be signed by their duty authorized officers.

The City of Ridgetop

Robertson County Sheriff's Office

Tim Shaw, Mayor of Ridgetop

Michael Van Dyke, Sheriff

Notary: Signed, sealed and
delivered in

the presence of

Notary.

My Commission expires on

day of

_____,
20 ____.

Notary: Signed, sealed and
delivered in

the presence of

Notary.

My Commission expires on

day of

_____,
20 ____.



Tennessee Consolidated Retirement System

Actuarial Study for Participation Results

City of Ridgetop



TCRS Statistics and Standings

- Provides retirement, survivor and disability benefits to more than 239,000 active members and over 164,000 retired members
- \$74.9 billion held in trust (as of 6/30/2025)
- One of the top three best funded state pension plans
- More than 92% of the \$2.6 billion in annual benefits paid by TCRS remain in Tennessee
- For every \$100 paid out to retirees, \$67 comes from investment earnings



TCRS Members

- State Employees
- K-12 Public School Teachers
- Local Governments/Political Subdivisions
 - Cities
 - Counties
 - Special Districts
 - Utility Districts
 - E911 Districts
 - Development Districts
 - Housing Authorities
 - Special School Districts



TCRS Sources of Funding

- Employee Contributions*
 - Employees are required to contribute 5% of their monthly salary.
- Employer Contributions
 - Employers are required to pay an actuarially determined contribution percentage. This percentage is calculated every year by an independent actuarial firm.
- Investment Return
 - TCRS expects a 6.75% return on investments.

*Employers may assume the employee contribution rate for their staff in addition to the employer contribution rate.



Unfunded Accrued Liability

- **Unfunded Accrued Liability (aka Unfunded Liability)** is the amount of money, based on the prior service scenarios, that is needed to make the City of Ridgetop TCRS plan fully funded from an actuarial standpoint.
- Unfunded Liability amounts differ based on which TCRS plan involving prior service is chosen and which options are chosen (e.g. providing Cost Of Living Adjustments or not).
- Employers joining TCRS who are purchasing prior service are required to pay in a lump sum the total cost for the Unfunded Liability at the time they join TCRS.
- The express permission of the Treasurer is required for any exceptions.
- Contribution rates assume the payoff of all unfunded liability



Requested Actuarial Data

City of Ridgetop requested an actuarial study to calculate the cost to participate in the TCRS.

The following prior service options for employees were included:

- **Employer purchases ALL prior service credit on behalf of the employee**
- **Employer Purchases 15 years of prior service and no additional prior service will be established.**



Local Government Plan Options

- Plan 1: Original Defined Benefit Plan
- Plan 2: Alternate Defined Benefit Plan
 - Change in Retirement Requirements
 - Lower Benefit Multiplier in Calculation
- Plan 3: Local Government Hybrid Plan
 - Change in Retirement Requirements
 - Lower Benefit Multiplier in Calculation
 - Two Retirement Plan Components
 - Defined Benefit Component
 - Defined Contribution Component



What Components Are Used To Determine A TCRS Retirement Benefit?

- Average Final Compensation (AFC): the average of your highest sixty consecutive months of salary throughout salary history.
- Years of Service: total number of years and months of creditable service
- Age at Retirement: determines early retirement reduction factors and benefits paid under survivor benefit payment plans



Original Defined Benefit Plan (Plan 1)

Retirement Requirements:

- **Service Retirement:** Member is age 60 and vested or has 30 years of service regardless of age. No penalty.
- **Early Retirement:** Member is age 55 and vested. Penalty assessed.
- **25 Year Early Retirement:** Member is under the age of 55 and has no less than 25, but no more than 30, years of service. Penalties assessed.

Benefit Formula

Years of Service x AFC x 1.5% + 5% = Annual Benefit



Employer Cost for Original Defined Benefit Plan (Plan 1)

Employer purchases ALL prior service credit on behalf of the employee

- Without Cost of Living Adjustment: 4.75%
 - Initial Annual Cost: \$18,363
 - **Assuming payoff of Unfunded Accrued Liability: \$492,194**
- With Cost of Living Adjustment: 6.86%
 - Initial Annual Cost: \$26,532
 - **Assuming payoff of Unfunded Accrued Liability: \$595,032**

Employer Purchases 15 years of prior service and no additional prior service will be established

- Without Cost of Living Adjustment: 5.21%
 - Initial Annual Cost: \$20,147
 - **Assuming payoff of Unfunded Accrued Liability: \$371,208**
- With Cost of Living Adjustment: 7.41%
 - Initial Annual Cost: \$28,634
 - **Assuming payoff of Unfunded Accrued Liability: \$448,555**



Alternate Defined Benefit Plan (Plan 2)

Retirement Requirements:

- **Service Retirement:** Member is age 65 and vested or meets the Rule of 90 (age and service together equal 90 or more.) No penalty.
- **Early Retirement:** Member is age 60 and vested or meets the Rule of 80 (age and service together equal 80 or more.) Penalty assessed.

Benefit Formula

Years of Service x AFC x 1.4% = Annual Benefit



Employer Cost for Alternate Defined Benefit Plan (Plan 2)

Employer purchases ALL prior service credit on behalf of the employee

- Without Cost of Living Adjustment: 2.47%
 - Initial Annual Cost: \$9,539
 - **Assuming payoff of Unfunded Accrued Liability: \$404,329**
- With Cost of Living Adjustment: 3.86%
 - Initial Annual Cost: \$14,909
 - **Assuming payoff of Unfunded Accrued Liability: \$483,098**

Employer Purchases 15 years of prior service and no additional prior service will be established.

- Without Cost of Living Adjustment: 2.85%
 - Initial Annual Cost: \$11,022
 - **Assuming payoff of Unfunded Accrued Liability: \$292,056**
- With Cost of Living Adjustment: 4.30%
 - Initial Annual Cost: \$16,627
 - **Assuming payoff of Unfunded Accrued Liability: \$346,330**



Local Government Hybrid Plan (Plan 3)

Retirement Requirements:

- **Service Retirement:** Member is age 65 and vested or meets the Rule of 90 (age and service together equal 90 or more.) No penalty.
- **Early Retirement:** Member is age 60 and vested or meets the Rule of 80 (age and service together equal 80 or more.) Penalty assessed.

Benefit Formula

Years of Service x AFC x 1.0% = Annual Benefit



Employer Cost for Local Government Hybrid Plan (Plan 3)

Employer purchases ALL prior service credit on behalf of the employee

- With Cost of Living Adjustment: 1.51%
 - Initial Annual Cost: \$5,828
 - Assuming payoff of Unfunded Accrued Liability: \$347,462

Employer Purchases 15 years of prior service and no additional prior service will be established

- With Cost of Living Adjustment: 1.83%
 - Initial Annual Cost: \$7,059
 - Assuming payoff of Unfunded Accrued Liability: \$249,823



Employer Cost for Local Government Hybrid Plan (Plan 3)

Additional requirements:

- Employers must provide the Cost of Living Adjustment Benefit if participating in the Local Government Hybrid Plan.
- Employers must provide a defined contribution (DC) plan. The employer is not required to contribute to the DC plan but if the employer does contribute, employer contributions to the DC plan are limited to a maximum of 7%.



Actuarial Study Summary

	AC: Annual Cost UL: Unfunded Liability	Original Defined Benefit Plan (Plan 1)		Alternate Defined Benefit Plan (Plan 2)		Local Government Hybrid Plan (Plan 3)
Prior Service Options		Without COLA	With COLA	Without COLA	With COLA	With COLA
ER purchases ALL years	Rate: AC: UL:	4.75% \$18,363 \$492,194	6.86% \$26,532 \$595,032	2.47% \$9,539 \$404,329	3.86% \$14,909 \$483,098	1.51% \$5,828 \$347,462
Employer purchases 15 years	Rate: AC: UL:	5.21% \$20,147 \$371,208	7.41% \$28,634 \$448,555	2.85% \$11,022 \$292,056	4.30% \$16,627 \$346,330	1.83% \$7,059 \$249,823



Example of Employee Benefit Comparisons for All Plans

Age: 60 Years Old

AFC: 30,000

Years of Service: 30 years

Original Defined Benefit Plan: $\$30,000 \times 30 \times 1.5\% + 5\% =$
 $\$14,175/12 = \$1,181$ per month
(47.25% of AFC)

Alternate Defined Benefit Plan: $\$30,000 \times 30 \times 1.4\% =$
 $\$12,600/12 = \$1,050$ per month
(42.00% of AFC)

Local Government Hybrid Plan (TCRS DB Component):
 $\$30,000 \times 30 \times 1.0\% =$
 $\$9,000/12 = \750 per month
(30.00% of AFC)



Additional Participation Information

- Available dates of participation are 10/1/2026 and 1/1/2027. Study results will expire 1/2/2027.
- If City of Ridgetop participates, current employees will have the option to participate in TCRS.
 - In order to establish any prior service, current employees must join TCRS when City of Ridgetop begins participating.
- Employees hired after the date of participation must participate in TCRS as a condition of employment.
- Employees are required to contribute 5% of their monthly salary, unless employee contribution is assumed by City of Ridgetop.
- **All rates assume upfront payoff of Accrued Liability.**



Steps to Proceed

- The governing board of City of Ridgetop must pass a resolution to participate in the TCRS.
- After the above document is received, reviewed, and approved, Employer Services staff will present a recommendation for participation on behalf of the City of Ridgetop to the TCRS Board of Trustees.
- Any Unfunded Liability must be fully paid by the Date of Participation.



Questions?



Please accept this letter as my formal notice of resignation from my position with the City of Ridgetop, effective August 31, 2026.

After six years of dedicated service to the City of Ridgetop, making the decision to step away has not been easy. Serving this city and its citizens has been one of the most important and meaningful experiences of my professional career. Throughout my time here, I have worked hard to serve the community with professionalism, dedication, and pride, and I am truly thankful for the opportunity I have been given.

Over the past six years, I have had the privilege of being involved in many responsibilities, projects, challenges, and accomplishments that have helped shape both my professional and personal growth. Working in public service requires commitment, patience, and sacrifice, and I have always taken those responsibilities seriously. Whether handling day-to-day operations, responding to emergencies, assisting citizens, or helping improve city services, my goal has always been to do what was best for the City of Ridgetop and the people we serve.

I want to express my sincere appreciation to the Mayor, City Council, fellow employees, and the citizens of Ridgetop for the trust and support shown to me during my employment. I have been fortunate to work alongside many hardworking individuals who care deeply about this community. The relationships, experiences, and lessons gained during my time here are something I will always value and carry with me moving forward.

While this decision comes with mixed emotions, I believe it is the right step for me and my family as I move into the next chapter of my career and life. I will always be grateful for the opportunities the city has provided me and for the confidence that was placed in me over the years.

Between now and my final day on August 31, 2026, I remain fully committed to ensuring a smooth and professional transition. I am willing to assist in any way possible to help complete ongoing work, organize information, and support the department during this transition period.

Again, thank you for the opportunity to serve the City of Ridgetop over the past six years. It has truly been an honor and a privilege to work for this community. I wish the city, its leadership, employees, and citizens continued growth, success, and prosperity in the years ahead.

Respectfully,

Joseph Dean

Bid Summary

Project Name:

Odor Control Services

Bid Opening:

Date:

June 30, 2026

Time:

9:00 a.m.

[illegible]

ELITTE

SEPTIC TANK & GREASE TRAP SERVICE, INC.

Elitte Septic Tank and Grease Trap Service Inc proposes to provide set up service a the Chemical Feed Building for Ridgetop Sewer System.

- Elitte Septic and grease trap will provide Calcium Nitrate Tetrahydrate (Name brand Bioxide) at \$3,850 per tote.
- Replacement Peristaltic chemical feed pump to be furnished by Elitte Septic Model Hydrosystems 1190 for \$1,450.
- Elitte Septic will clean out existing tank with residual chemical for change in chemical for and disposal of waste \$960.
- The work will be completed under the supervision of TN Collections System Grade II operator William Jake Dranes.
- Samples to be collected by Elitte Septic and grease twice a month along with site visit at discharge point to determine if Sulfide limit for discharge into Metro Water sewer is met.
- Lab costs to be covered by utility.

Initial Setup:

Pump \$1,450

Tote of Bioxide \$3,850

Cleaning of tank with disposal \$960

Total Up Front Cost \$ 6,260

Elitte Septic Tank and Grease Trap Service Inc proposes to provide monthly service a the Chemical Feed Building for Ridgetop Sewer System.

- Operating costs- once a month will come and pull sample to determine sulfide level from on site colorimeter kit \$350 plus \$155 service charge.
- Total per month excluding chemical refill \$1,485 Includes operator fee (\$400) , lab work, log sheet, and any repairs needed to chemical feed system itself.
- Chemical costs to refill tote as needed \$3,850.

- If Sulfide limit of .05 mg/L discharge into metro sewer is not met by means listed above then a change order will be provided under the supervision of Collections System II operator.
- If a sample needs further laboratory testing then it will be done so through Pace Analytical at the cost of the utility.

RESOLUTION 26-06
CITY OF RIDGETOP, TENNESSEE
FOR
ADMINISTRATIVE SERVICES

WHEREAS, the City of Ridgetop, Tennessee has been awarded financial assistance as provided under the State of Tennessee's Local Parks & Recreation Fund Grant project; and

WHEREAS, the Mayor and Board of Alderman of the City of Ridgetop find it in the City's best interest to secure the assistance of an experienced and qualified administrative management services firm to assist in administering the City's LPRF project; and

WHEREAS, in compliance with pertinent State regulations, the City has solicited and evaluated statements of qualifications of interested professional LPRF administrative assistance firms; and

WHEREAS, the Mayor and Board of Alderman has determined that Community Development Partner, LLC has the most appropriate experience, background and qualifications to provide said services; and

WHEREAS, Community Development LLC will assist in the administration of the project.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Board of Aldermen of the City of Ridgetop hereby select Community Development, LLC to provide assistance in the administration of the City's LPRF project.

READ AND ADOPTED this the _____ day of _____, 2026

Tim Shaw
Mayor

ATTEST:

Kelly Rider, City Recorder

RESOLUTION 26-07
CITY OF RIDGETOP, TENNESSEE
FOR
ENGINEERING SERVICES

WHEREAS, the City of Ridgetop, Tennessee has been awarded financial assistance as provided under the State of Tennessee's Local Parks & Recreation Fund Grant project; and

WHEREAS, the Mayor and Board of Alderman find it in the City's best interest to secure the assistance of an experienced and qualified Engineering firm for assistance in construction implementation engineering services.

WHEREAS, in compliance with pertinent State regulations, the City has solicited and evaluated statements of qualifications of interested professional Engineering firms; and

CEI Services Inc. has the most appropriate experience, background and qualifications to provide said services; and

WHEREAS, CEI Services, Inc. will assist in the engineering design and implementation of the project.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Board of Aldermen hereby select CEI Services, Inc. to provide assistance in the implementation of the City of Ridgetop LPRF Project.

READ AND ADOPTED this the _____ day of _____, 2026.

Tim Shaw
Mayor

ATTEST:

Kelly Rider, City Recorder